

**Proposed Final
Operating Rules
Yolo County Integrated Regional Water Management Plan (IRWMP)
Yolo Bypass Working Group - IRWMP Subcommittee
January 3, 2008**

Section 1: Background

The Water Resources Association (WRA) of Yolo County developed an integrated regional water management plan (IRWMP) for Yolo County. The purpose was to create a coordinated and integrated set of goals, objectives, and actions related to water resources in the County. Recognizing the complexity of physical and social conditions, and existing watershed related stakeholder efforts throughout the County, the WRA identified eight “implementation partners” associated with eight subwatershed-based “integrated projects” located throughout the County. The goal of this approach is to ensure that project-related discussions and recommendations take place at a subwatershed level by affected stakeholders. One of these integrated projects is the Yolo Bypass (Bypass) and the proposed implementation partners for Bypass actions are the Yolo Bypass Working Group (Working Group) and the Yolo Basin Foundation (Foundation).

The WRA requested the Working Group and Foundation to create a process through which proposed Bypass actions can be prioritized, revised (as appropriate and mutually acceptable to stakeholders) and implemented in the future. This request resulted in the creation of a subcommittee of the Working Group, titled the Yolo Bypass IRWMP Subcommittee (Subcommittee). This document memorializes the operating rules for the Subcommittee, as ratified by the Subcommittee on January 2, 2008

Section 2: Purpose and Process

The purpose of the Subcommittee is to prioritize IRWMP actions and other related actions (when appropriate) for the Bypass in a manner that reflects a range of interests and that is mutually acceptable to diverse stakeholders.

2.1 - Milestones and Timeframes

The Subcommittee will convene in January 2007 at which time, it will prepare operating rules that define how it will function. Subsequent to the early months of 2007, the Subcommittee will meet on approximately a quarterly basis.

2.2 - Subcommittee Deliverables

As warranted, the Subcommittee will review current and proposed Bypass project ideas (actions). Using methods described in this document, the Subcommittee will prioritize these actions (when appropriate) in a manner that best accomplishes the collective goals of representative stakeholders. Following these prioritization efforts, the Subcommittee will prepare a report to the WRA Board and Technical Committee describing the next quarter’s project priorities and the rationale used to develop said priorities.

2.3 - Subcommittee “Sunsetting”

The Subcommittee will exist for an initial period not to exceed 3 years (January 1, 2007 to December 31, 2009). At the end of this initial time period, the Subcommittee, in concert with the Working Group, the Foundation, and the WRA will determine the necessity (or lack thereof) to be extended, and the appropriate administrative and facilitation support for said extension. If the collective determination is

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1 that the Subcommittee is no longer required, the Subcommittee will prepare a “Memorandum of
2 Completion” (for the project administrative record) that will describe the completion of the
3 Subcommittee’s responsibilities and will be signed by the then current Subcommittee Members
4 (Members).
5

6 **Section 3: Membership**
7

8 No stakeholder group can ever be completely inclusive. Time, budget, and size considerations mandate
9 that a stakeholder group must be a representative cross-section of interests rather than a comprehensive
10 collection of all parties. The Subcommittee will be a reasonably representative cross-section of
11 stakeholders most directly involved with Bypass issues. It will represent stakeholders directly affected
12 by land/water use decisions (e.g. landowners, tenants, user groups) and stakeholders that will be likely
13 implementers of projects (e.g. agencies, local governments, advocacy groups). Table 1 describes
14 Members and membership rationale.
15

16 **Table 1 – Subcommittee Membership**
17

| No. | Stakeholder | Rationale |
|-----|--|---|
| 3 | Private Agricultural Landowners / Tenant Representatives | Agriculture is a principal Bypass land use and represents a principal set of Bypass private landowner stakeholders. Ideally, the agricultural representatives should represent a geographic range throughout the Bypass (e.g. northern, southern, and middle of Bypass), and should represent a range of land parcel size and agricultural uses. |
| 3 | Private Recreational Hunting Landowners / Tenant Representatives | Hunting is a principal Bypass land use and represents a principal set of Bypass private landowner stakeholders. Ideally, the private hunting landowner representatives should represent a geographic range throughout the Bypass (e.g. northern, southern, and middle of Bypass), and should represent a range of land parcel size and ownership models (e.g. sole ownership and owner partnerships). |
| 1 | Department of Water Resources (DWR), Division of Environmental Services – Ecological Studies Branch Representative | DWR (in concert with Department of Fish and Game [DFG], US Fish and Wildlife Service [USFWS], and National Marine Fisheries Service [NMFS] through the Yolo Bypass Interagency Working Group) is a leader in pursuing ecosystem restoration and enhancement projects in the Bypass and adjacent tributaries |
| 1 | DWR – Division of Flood Management Representative | The Yolo Bypass is a key feature in the State and Federal flood management system for the lower Sacramento River Valley. DWR Division of Flood Management (in concert with regulatory responsibilities managed by the State Reclamation Board) is the principal agency responsible for flood management and infrastructure in the Bypass |
| 1 | Adjacent Reclamation District (RD) Representative | The adjacent RDs to the Bypass are principally responsible for levee maintenance. |
| 1 | DFG - Fisheries Program Representative | DFG (in concert with DWR, USFWS, and NMFS through the Yolo Bypass Interagency Working Group) is a leader in pursuing ecosystem restoration and enhancement projects in the Bypass and adjacent tributaries |
| 1 | DFG – Yolo Wildlife Area Representative | The DFG Yolo Wildlife Area is the largest single land owner in the Bypass and represents a major influence on water management and land use on adjacent landowners. It also represents the most diverse set of public access and |

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| | | |
|---|---|--|
| | | agricultural land uses taking place on property of a single owner. |
| 1 | Yolo Basin Foundation | The Foundation plays the major role in supporting and coordinating environmental public education (school programs, adult programs, interpretative programs) and non-hunting recreation activities (bird watching / photography, hiking, etc) in the Bypass. |
| 1 | California Waterfowl Association (CWA) / Ducks Unlimited (DU) | CWA / DU plays the major role in supporting and advocating for Bypass-specific hunting and private wetland management activities. Hunting recreation (in concert with activities sponsored by the Foundation) represents the largest other recreational activity in the Bypass. |
| 1 | Yolo County Representative | The Bypass is located within unincorporated Yolo County (excluding a small section of Solano County in the southernmost Bypass). Yolo County will play a principal role in assessing local impacts of proposed projects and the consistency of proposed Bypass projects with other County conditions and policies. |

3.1 - Addition of Members

During the course of its work, the Subcommittee may decide it is in the best interest of Bypass stakeholders and outcomes to add additional members with different perspectives to the Subcommittee. If this occurs, the following is a general procedure to add new members.

1. Any Member may suggest the need for a new member and may suggest a stakeholder type, specific organization, and/or specific individual to be added. When suggesting the addition, the proposing Member will provide a written rationale to the Subcommittee for the suggestion. The rationale will include, but not be limited to:
 - Reason for proposed addition,
 - Benefits to the Subcommittee process and Yolo Bypass Stakeholders,
 - Implications / challenges to the Subcommittee process and Yolo Bypass Stakeholders
2. The Subcommittee will discuss the proposal and make a decision based on the decision-process described in this document.

3.2 - Replacement of Members

If a Member is no longer able to participate on the Subcommittee, said member will notify the Subcommittee in writing of his/her resignation and can recommend a replacement member. Upon receipt of the resignation letter, the Subcommittee will either accept the recommended replacement or suggest a different individual that is of the same type of constituency leaving the Subcommittee. If the Subcommittee rejects the proposed replacement, they will advertise, through the Foundation's website and the Working Group mail and email contact list, the vacancy to be filled. Prospective members will be invited to make a presentation at a full Working Group meeting regarding their experience and reasons for addition to the Subcommittee. After hearing presentations from prospective members, the Subcommittee will determine the new member. The Subcommittee facilitator (or other appointee) will contact the prospective members and inform them of their selection status.

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2 3.3 - Member Succession
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4 All Members should maintain a comprehensive record of their activities and personal work to be passed
5 along to a replacement, if necessary.
6

7 3.4 - New Member Orientation
8

9 New Members, whether they are providing additional or replacement representation, will be provided
10 with an orientation to the Subcommittee process. The facilitator will provide new Members with an
11 overview of the process to date, as well as a binder of materials from past activities.
12

13 3.5 – Member Alternates.
14

15 The reality of each Member’s schedule requires the periodic use of alternates when a Member must be
16 absent from a Subcommittee and/or Working Group meeting. Given the distribution of stakeholder
17 types in the Subcommittee, some Members are functioning as members of “caucuses” with other similar
18 representatives such as:
19

- 20 • Private Agricultural Landowners / Tenant Representatives
 - 21 • Private Recreational Hunting Landowners / Tenant Representatives
 - 22 • California Waterfowl Association / Ducks Unlimited
- 23

24 The remaining Members are largely functioning as stand-alone representatives (notwithstanding the
25 broader constituencies / interests they are expected to represent, see below under ‘Roles and
26 Responsibilities’). When a Member must miss a meeting, they will notify the facilitator as soon as
27 feasible before a meeting and will identify who will be their Alternate. Members are encouraged to use
28 the same Alternate every time they miss a meeting to ensure the highest degree of institutional memory
29 about the process. The facilitator will meet (in person or via telephone) with the Member and Alternate
30 to ensure that he/she and the Alternate understands the Member’s perspectives about any items due for
31 discussion at the pending meeting.
32

33 When considering the use of Alternates, representatives from Caucuses are encouraged to work with the
34 facilitator and the other members of their Caucus first to ensure their individual and constituents’
35 perspectives are reflected in Subcommittee Discussions. If this is not feasible or if the member feels
36 their Caucus partners can not adequately represent their individual and broader constituency’s interests,
37 the Member should identify an Alternate. The role of Alternates is described below in Section 4.
38

39 3.6 – Member Attendance
40

41 Members have a very important responsibility representing the interests of similar stakeholders. The
42 decisions to be made by the Subcommittee will have far reaching impacts on the future and functions of
43 the Bypass. In that context, it is essential that Members (and their Alternates when necessary) attend all
44 Subcommittee and Working Group meetings. Members that miss and do not arrange an Alternate for
45 any more than one Subcommittee and/or one Working Group meeting can be subject to replacement by
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1 the Subcommittee. Members should strive to inform the facilitator within 5 days of a meeting that they
2 can not attend.
3

4 3.7 – Member Withdrawal
5

6 Any Member may withdraw from the Subcommittee at any time. Those withdrawing will be asked to
7 communicate to the Subcommittee the reasons for withdrawal and to maintain the integrity of the
8 ground rules and the process once they have left. Members that must withdraw are asked to provide as
9 much advance notice to the facilitator and Subcommittee as feasible.
10

11 **Section 4: Roles and Responsibilities**
12

13 This section describes the specific roles of the Subcommittee and the expected roles of participants
14 related to the Subcommittee.
15

16 4.1 – Subcommittee Members
17

18 Members represent the interests of similar and associated stakeholders in the quarterly prioritization of
19 Bypass project ideas (see Appendix A for specific representation). To do so, Members are expected to
20 communicate with, and be informed by these similar and associated stakeholders. The principal way in
21 which Members are expected to communicate with and be informed by stakeholders is through Working
22 Group meetings. Working Group meetings will be scheduled on a quarterly basis and prior to
23 Subcommittee meetings such that key agenda items for the Subcommittee will first be addressed by the
24 Working Group, allowing a broad community of stakeholders an opportunity to address their interests in
25 the presence of the Subcommittee. The Subcommittee will use the information provided at Working
26 Group meetings to inform/ influence their deliberations and decisions. Members are encouraged to also
27 use other methods of communication with stakeholders and will be supported in this effort whenever
28 feasible by the facilitator and the Foundation. Examples are described in Section 5 of this document.
29 Additional responsibilities of Members includes:
30

- 31 • Identify, assess and review data needs and sources that are relevant and appropriate to
32 Subcommittee discussions and actions,
- 33 • Attend each Subcommittee and Working Group meeting
- 34 • Arrive at each meeting fully prepared to discuss agenda items; this includes reviewing
35 materials and information distributed in advance of the meeting.
- 36 • Represent the perspectives, concerns, and interests of respective organizations and/or
37 constituencies whenever possible
38

39 Lastly, as a group the Subcommittee will coordinate all project ideas and decisions with similar
40 implementing partners from adjacent watersheds (Putah Creek, Cache Creek, RD 2035, and the
41 Sacramento River West Bank)
42

43 4.2 – Subcommittee Alternates
44

45 Alternates will attend meetings as requested by the Member. Alternates will be informed by the
46 Member and facilitator in advance of a meeting on all aspects of the pending meeting. Alternates will
47 participate on the Member's behalf, work with other Members in reaching consensus on agendized items
48

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1 only, and negotiate on behalf of the missing Member. They can not ask to be brought up to speed on
2 any agendized items (historical data/information).
3

4 4.3 - Yolo Bypass Working Group
5

6 The Working Group will meet regularly and will discuss items that are later to be addressed by the
7 Subcommittee.
8

9
10 4.4 – Subcommittee Facilitator

11 The facilitator will be a neutral advisor to the Subcommittee. He/she will:
12

- 13
- 14 • Facilitate each Subcommittee and Working Group meeting,
- 15 • Prepare draft and final meeting agendas,
- 16 • Prepare draft and final meeting summaries,
- 17 • Work with individual Members, Member Caucuses, and subsets of the full Subcommittee to
- 18 address, discuss, and resolve any issues,
- 19 • Assist in the development of Subcommittee correspondence,
- 20 • Maintain the project record,
- 21 • Represent the Subcommittee in external presentations (when deemed appropriate by the
- 22 Subcommittee),
- 23 • Provide orientation to new Members, and
- 24 • Ensure the Subcommittee is considering all public viewpoints
25
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27
28 4.5 - Technical Advisors
29

30 The Subcommittee may invite other individuals with special knowledge and expertise related to the
31 Bypass to attend meetings to provide information and/or advice. Advisors will be encouraged to
32 participate in discussions but shall not participate in the decision-making of the Subcommittee.
33 Advisors will participate meetings only at the request of a Member and only as a result of consensus
34 agreement that the Advisor should participate.
35

36 **Section 5: Decision Making**
37

38 The Subcommittee is a collaborative, consensus-seeking group; making decisions as informed by a
39 broader community of Bypass stakeholders. These decisions will that take the form of Bypass
40 implementation and prioritization recommendations. The consensus decision rule is based on principles
41 of “consensus with accountability”. Consensus with accountability requires all Members to try to reach
42 consensus. In the event a Member must reject a proposal, that Member must provide a counter proposal
43 that legitimately attempts to achieve their interest and the interests of the other Members. The
44 Subcommittee will not vote and will not seek to identify numeric “winners and losers” on key topics.
45 Rather, the Subcommittee will seek to reach mutually acceptable and beneficial conclusions.
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1 In seeking consensus on an interim or final recommendation, Members will voice their opinions with
2 specific proposals along the way, rather than waiting until a final recommendation has been developed.
3 At all times, Members will seek to ensure that they are providing input on a decision commensurate to
4 their prescribed role and constituency regarding the Bypass.
5

6 Straw Polls: The Subcommittee will use straw polls to assess the degree of preliminary support for an
7 idea, before being submitted as a formal proposal for final consideration by the Subcommittee. Members
8 may indicate only tentative approval for a preliminary proposal without fully committing to its support.
9

10
11 Draft and Final Decisions: The Subcommittee will use the following three levels to indicate a Member's
12 degree of approval and support for any proposal or decision being considered and to determine the
13 degree of consensus.
14

| | | |
|----|------------------|--|
| 15 | Thumbs Down: | I do not agree with the proposal. I feel the need to block |
| 16 | | its adoption and propose an alternative. |
| 17 | Thumbs Sideways: | I may not be enthusiastic about it, but I can accept the |
| 18 | | proposal. |
| 19 | Thumbs Up: | I think this proposal is the best choice of the options |
| 20 | | available to us. |
| 21 | | |
| 22 | | |

23 The goal is for all Members to be in the 'Thumbs Up', or Thumbs Sideways' levels of agreement. The
24 Subcommittee will be considered to have reached consensus if all Members are at those two levels. If
25 any Member is at a 'Thumbs Down' level, that Member must provide a counter proposal that
26 legitimately attempts to achieve their interest and the interests of the other Members. The Subcommittee
27 will stop and evaluate how best to proceed.
28

29
30 In the event of disagreements, the Subcommittee, in consultation with the facilitator, will decide how
31 best to move forward. For example, additional discussion may be needed to help understand unresolved
32 concerns before proceeding further, or the group may benefit from working on creating additional
33 options, or the question may be set aside and addressed again at a later time. Discussions to reach
34 resolution may take place with the full Subcommittee or the facilitator may request smaller groups (such
35 as committees, interest-based Caucuses, or individual Members) to draft proposal language during or
36 between Subcommittee meetings.
37

38
39 All Members are provided a "go solo" clause. By example, in some cases, a compelling mandate for an
40 agency may be inconsistent with the near-term goals / sentiments of the other Members. In such cases,
41 the agency may need to pursue a project, even if it is not the priority of the Subcommittee. Similar
42 situations may happen for private landowners and local governments. In these cases, the Member must
43 show a good faith effort to reach a mutually acceptable conclusion but should that be unachievable, the
44 Member must be afforded the right and responsibility to continue with a project absent Subcommittee
45 consensus. This clause will not prohibit other Members from seeking to obstruct the proposal but merely
46 reflects that a good faith effort has been made by all participants to collectively resolve an issue.
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1 Members will also have the right to revisit issues / decisions on the grounds of substantial new
2 information becoming available during the Subcommittee’s discussions. In such a situation, Members
3 are encouraged to notify the facilitator at least 48 hours in advance of a presentation / discussion of such
4 new information so that the facilitator can adjust the meeting plan / agenda to accommodate these
5 revisions.
6

7
8 Absence When Decisions Are Made. No decision may be made by the Subcommittee unless at least one
9 representative from each of the eight predetermined interest groups/ organizations is present. In the
10 event that an interest group/ organization is absent, all meeting materials and background information
11 will be forwarded to the missing party by the facilitators within one business day. The absent party will
12 then be given three business days to respond. No response after this time will imply a silent affirmation
13 of the Subcommittee’s decision.
14

15 **Section 6: Communications**

16
17 This section describes expectations about how Subcommittee Members will communicate.
18

19 6.1 - Internal Communication

20
21 6.1.1. Every Member is responsible for communicating their position on issues under
22 consideration. It is incumbent upon each Member to state the interests of the organization or
23 constituency they represent. Voicing these interests is essential to enable meaningful dialogue
24 and full consideration of issues. After a decision is made, no Member will work to undermine
25 that decision
26

27 6.1.2. The parties will freely exchange documents and other information, excluding privileged or
28 confidential information.
29

30 6.2 – External Communication

31
32 6.2.1. Members are free to discuss the work of the Subcommittee with other Working Group
33 participants and general stakeholders outside of meetings and with members of other related
34 planning efforts. Members should neither characterize the positions and views of, nor should
35 they ascribe motives or intentions to the statements or actions of other Members. No Member
36 will work to undermine the Subcommittee’s work or the interests of any Subcommittee
37 Members.
38

39 6.2.2. Members and their associates serve as conduits for information exchange with their
40 organizations / constituencies. Constituents wanting to provide input to the process are
41 encouraged to channel their concerns and suggestions to specific Members who they feel could
42 represent their interests. To ensure that reasonable privacy of Members is protected, all
43 incoming external communications (email, postal mail, telephone message, etc) will be
44 encouraged to be provided to the Foundation, (www.yolobasin.org) the appropriate Members,
45 and the facilitator. Members may provide, but are not expected to provide, personal and/or
46 professional contact information to the public.
47

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1 6.2.3. Members are encouraged to solicit input and participation from their broader stakeholder
2 constituencies / organizations. Methods to do this may include but not be limited to:

- 3
- 4 • Email and/or postal mail inquiries to the full Working Group participants list and/or
5 stakeholder subsets (i.e., farmers, academicians, agencies, etc.)
- 6 • Topic-specific stakeholders meetings that can be used to address and assess a focused
7 topic of discussion among interested stakeholders (i.e., fisheries, agricultural production,
8 waterfowl populations, recreation trails, etc)
- 9

10 Additionally, the representatives from the Yolo Bypass Interagency Working Group, and the
11 flood management representatives are expected to caucus with similar agencies / organizations to
12 assess and report back the perspectives of similar stakeholders. Private land owner caucus
13 members are expected to use Working Group meetings as a way to publicize key topics and to
14 solicit input from similar stakeholders.

15 6.2.4. The Subcommittee may be asked periodically to present descriptions of their work to
16 outside parties (i.e., the WRA Technical Committee and Board, County Supervisors, local
17 advocacy groups, etc.). If solicited to make such a presentation, the Member(s) in question
18 and/or the facilitator will contact the full Subcommittee to inform them of the request and assess
19 the appropriateness of such a presentation. If the Subcommittee decides that such a presentation
20 is appropriate, the Subcommittee, likely through email communications and/or telephone
21 conference calls lead by the facilitator, will decide the appropriate presenter and information to
22 be provided.
23

24

25 6.3 - Information Publication

26

27 Materials will be prepared / provided on a regular basis to support the Subcommittee process. These
28 include the following materials and general schedules for development and distribution.

29

30 6.3.1. Preliminary draft and/or confidential materials are for discussion purposes only and are not
31 to be widely circulated. Confidentiality of materials will be at the discretion of the Member
32 and/or stakeholder and/or facilitator providing them and will be strictly respected by recipients of
33 said materials.

34

35 6.3.2. Public notice of meetings will take place within 2 calendar weeks of a meeting and will be
36 communicated through the Working Group participant distribution list, and will be posted on the
37 Foundation and WRA websites.

38

39 6.3.3. Preliminary Subcommittee meeting agendas and non-confidential materials will be
40 provided to the Subcommittee at least 5 business days before each meeting. Agendas and non-
41 confidential materials will be posted on the Foundation and WRA web site at least 5 business
42 days before each meeting.

43

44 6.3.3. Meeting summaries will be prepared by the facilitator within 2 calendar weeks of each
45 meeting. Summaries will identify the meeting participants, major issues discussed, decisions
46 made, and actions to be taken. Members will have 5 business days to review summaries and
47 provide comments to the facilitator (and Subcommittee if desired). The facilitator will revise
48

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1 summaries and send a final version to the Subcommittee and public distribution channels within
2 2 additional business days. Any conflicts between 2 or more summary reviews will be resolved
3 by the facilitator with the Members in question.
4

5
6 6.3.4. Related data in support of Subcommittee efforts may be periodically available. All
7 participants are encouraged to contribute and share information that helps inform discussions and
8 clarify questions of fact. As appropriate, support materials that explain, interpret or analyze data
9 or policies should also be provided. Privileged information may be shared confidentially with
10 the facilitator, if a stakeholder feels uncertain about bringing information forward (see 6.3.1
11 above).
12
13

14 6.4 - Media.
15

16 While the Subcommittee is studying, discussing or evaluating issues, no Member will represent the
17 Subcommittee to the media except as mutually agreed. No statements prejudging outcomes will be made
18 and no communication to the media will be provided except under the collective approval and
19 development by the Subcommittee.
20

21
22 **Section 7: Ground Rules**
23

24 The personal integrity, values, and legitimacy of the interests of each Member and public participant
25 will be respected by other participants. The motivations and intentions of participants will not be
26 criticized.
27

28 All Members, representatives of WRA, the facilitator, and public participants of a meeting agree to:

- 29 • Arrive promptly to all meetings,
- 30 • Stay for the duration of the entire meeting,
- 31 • Turn cell phones to silent.
- 32 • Minimize actions that could be distracting to Members and Subcommittee discussions.
33 Should meeting participant behavior become distracting to one or more Members, those
34 individuals should speak with the facilitator to intervene during a break.
- 35 • Participate in a problem-solving approach based on respectful and constructive dialogue,
36 where the interests of all Members and public are considered in developing proposals and
37 recommendations.
38
- 39 • Openly discuss issues with others who hold diverse views; acknowledge and seek
40 clarification of others' perspectives; and verify assumptions when necessary.
- 41 • Actively participate in respectful conversations. Assure that all participants are heard and that
42 one person speaks at a time. Refrain from side conversations.
- 43 • Keep commitments once made.
- 44 • When appropriate, distinguish between personal vs. organizational perspectives (i.e. for an
45 organization that a member represents).
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1 7.1 - Conflict Management.
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3 It is inevitable that during the Subcommittee’s efforts, conflicts may arise either inside of, or external to
4 the process and between Members, their represented organizations and/or constituents. In these
5 conditions and when appropriate, the facilitator is responsible for working with the parties in conflict to
6 ensure that said conflicts do not disrupt Subcommittee activities. Whether conflicts are external to or a
7 part of Subcommittee activities, Members are expected to be true to their interests and work in good
8 faith. Members should remain upfront and open about the conflict situation and should agree to
9 continue the collaborative process to the greatest extent possible.
10

11 7.2 - Participation and Observation by Members of the Public.
12

13 All Subcommittee meetings are open to the public and observers are welcome. All public participants
14 are expected to abide by the Ground Rules described above. Periods for public comment will be
15 scheduled into each meeting agendas. Public participants are encouraged to provide input to Members
16 before or after the meetings, as well as during breaks, to ensure that all issues of concern to the public
17 are considered in the Subcommittee’s discussions.
18

19 7.3 – Items Outside of Subcommittee Responsibilities
20

21 In the course of the Subcommittee’s work, items will be identified by Members and/or the public that
22 are important to Yolo County and/or regional entities but that are outside the responsibilities of the
23 Subcommittee and/or the public agencies represented on the Subcommittee. These topics will be
24 recorded in meeting summaries and the facilitator and Subcommittee should collectively do everything
25 feasible to direct the these persons to the most appropriate source to address their topic
26

27 7.4 - Amending Operating Rules
28

29 The Subcommittee may amend these Operating Rules by following the same decision rule set forth
30 above. Amendments may be proposed by the Members during or between meetings. The proposal will
31 be agendized for discussion and possible action, using the consensus decision rule process, at the next
32 meeting, or through email and/or conference call communication if feasible and appropriate.
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**Appendix A
Member Representation**

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5 Agricultural Stakeholders – Agriculture has a principle responsibility for land use and water
6 management in the Bypass. These representatives will have direct interaction with private agricultural
7 stakeholders, the US Department of Agriculture’s Natural Resource Conservation Service, and Farm
8 Services Agency, Yolo Resource Conservation Districts, Yolo County Farm Bureau, and similar groups.
9

10 Private Wetland Manager Stakeholders – Private wetland managers have a principle responsibility for
11 land use and water management in the Bypass. These representatives will work in concert with hunting
12 clubs that are under sole and/or partnered ownership and the individuals therein.
13

14 Agency Aquatic Ecosystem Stakeholders – The Yolo Bypass Interagency Working Group represents the
15 four State and Federal agencies focused on implementing projects to improve Bypass aquatic
16 ecosystems. The Interagency Group will continue to meet and coordinate agency-to-agency issues.
17 Given that related Bypass projects will likely be lead by the State participants of the group, CCP’s DFG
18 and DWR will accommodate the interests of the respective agencies and the full group’s discussions.
19 These proposed participants are also highly qualified spokespersons and proponents of aquatic
20 ecosystem conditions and improvements
21

22 Environmental / Conservation Advocacy Stakeholders – In addition to the agencies listed above, aquatic
23 environmental / ecosystem conditions will be addressed by CWA, DU and the Foundation.
24

25 Recreation Advocacy Stakeholders – The Foundation has a history of representing environmental
26 recreation interests in the Bypass (including hiking, birdwatching, photography and art, education, and
27 similar activities) and will therefore act as a representative of recreational interests. Yolo County, as the
28 only local government with direct jurisdiction over the predominant acreage of the Bypass and with a
29 standing responsibility to pursue recreational opportunities for county citizens will act as another
30 representative for recreational interests.
31

32 Flood Management Stakeholders – DWR (and their regulatory partner the Reclamation Board) have the
33 principle role assessing flood threats and providing related guidance and expertise. The RDs have the
34 principle on-the-ground responsibility for levee integrity along much of the Bypass edge. Both entities
35 coordinate closely with, and can work directly with the US Army Corps of Engineers and the
36 Sacramento Area Flood Control Agency should the need arise.
37

38 Public Land Ownership Stakeholder – The Yolo Wildlife Area is a unique land ownership condition in
39 the Bypass, occupying over 16,000 acres of the approximately 59,000 acre Bypass (27% +/-). The
40 Wildlife Area has a diverse set of land uses that includes agricultural practices, avian hunting, fishing,
41 other environmental recreation, and scientific research. As such this large land owner with a unique
42 mission and responsibility to adjacent landowners and the State of California will act as another
43 representative for a diverse range of interests.
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