



Discover the Flyway Field Trip Terms and Conditions

Program Reservations: All reservations are made on a first come first served basis. To start the reservation process, select an available program date for your field trip on Yolo Basin Foundation's website. After selecting a date, you will receive an acknowledgement email with a link to an Information Survey. Your reservation will be confirmed after you submit the Information Survey. You must select a separate date and submit a separate Information Survey for each reservation. **Selecting a program date without completing an Information Survey does not confirm a field trip.**

Cancellations If you need to cancel your reservation, **notify us as soon as possible** and at least two weeks before your scheduled program. Rescheduling a canceled field trip is based on availability and is not guaranteed. Cancellation of a field trip with a Transportation Mini-grant will result in the loss of the grant. Rescheduling a cancelled field trip previously awarded a Transportation Mini-grant does not guarantee a mini-grant for the rescheduled field trip. Very rarely, in severe or unsafe conditions, Discover the Flyway staff may be required to cancel a program. Every effort will be made to reschedule a cancelled program.

Group Size: Minimum 15 students; Maximum 40 students (no exceptions).

Supervision: The teacher is responsible for supervision and must remain with students at all times. A minimum of one chaperone is required for each station selected. Chaperones are expected to assist with student management and must remain with their assigned students at all times. No siblings are allowed.

Weather: Discover the Flyway field trips take place rain or shine. Dress appropriately for the weather. Sturdy, closed-toed shoes, sunscreen and hats are recommended.

Teacher Workshop: Teachers are required to attend a one-time Teacher Workshop before bringing their students on a field trip.

Program Costs: \$12.00 per student to help cover the cost of the program. Preferred methods of payment are cash, credit card, or check payable to Yolo Basin Foundation. There is no cost for chaperones. **Donations should be made the day of the field trip and are due no later than 60 days after your program date.**

Invoices: You will receive an invoice based on the number of students registered on the Information Survey. Only one invoice will be allowed per field trip. **Invoices will not be revised after the field trip to reflect a change in the number of students that actually attend.**

Refunds All refunds due to cancellation are subject to a \$10 administration fee. No refunds will be given within 14 days prior to the start of the program.